



Minutes of IQAC Meeting -2

Venue : Board Room

Date & Time : 20.10.2019, 12 pm

Agenda:

1. Review and confirm the minutes of last meeting
2. Organization of Conferences / Workshops
3. Enhancing research potential of faculties
4. Planning of NSS activities
5. Improvement of On/Off campus placement
6. Strengthening of Entrepreneur Development Cell
7. Any other matter with the permission of the Chair

S. No	Name	Designation
1	Dr. K. Krishnakumar, Principal	Chairman
2	Mr. P. Ramesh, Dean Administration	Senior Administrative Officer
3	Mr. J. Srinivasan, AP / BME	Internal Member – Senior Teacher
4	Mr. G. Gandhi Jabakumar, HoD / CSE	Internal Member – Senior Teacher
5	Mr. C. Prabhu Christopher, HoD / MECH	Internal Member – Senior Teacher
6	Mr. S. Kesavaraman, HoD / CIVIL	Internal Member – Senior Teacher
7	Mr. Vasudevan, HoD / EEE	Internal Member – Senior Teacher
8	Mr. Gnana Arun Johnson, HoD / ECE	Internal Member – Senior Teacher
9.	Mr. Sanjay	Campus Manager
10.	Mrs. K. Kala, HoD / BME	NAAC Coordinator
11	Mr. S.K. Vijai Anand, AP / CSE	IQAC Coordinator

Points Discussed:

Agenda No. 1: To review and confirm the minutes of last meeting

The coordinator read the minutes of last meeting and the minutes were reviewed and passed by the members.

Agenda No. 2: Organization of Conferences / Workshops

Resolution: The members suggested that national conference must be organized by each department and works related to it must be started forthwith. HoDs should ensure that hands-on workshop must be conducted for second, third and final year separately.



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Agenda No. 3: Enhancing research potential of faculties

Resolution: The members agreed that the research potential of faculties must be enhanced by motivating them to get major and minor research projects from government and other funding agencies.

Agenda No. 4: Planning of NSS activities

Resolution: It was decided that Staff and student NSS coordinator should develop a detailed plan of various NSS activities that are useful to the society such as road safety awareness, helmet rally, tree plantation, blood donation, etc., so as to improve the social responsibility of students.

Agenda No. 5: Improvement of On/Off campus placement

Resolution: Special impetus is to be provided for placement activities such as aptitude tests, group discussion and personal interview practice session, sessions for higher studies like GATE, CAT, GRE TOEFEL, etc., French, Chinese and other foreign language classes are proposed to conduct for our students to increase their employability

Agenda No. 6: Strengthening of Entrepreneur Development Cell

Resolution: The Entrepreneur Development Cell should be strengthened with more active members and students should be motivated to become entrepreneurs by arranging guest lectures and providing inputs on being start-ups and encouraging innovative projects in their final year.

IQAC Coordinator

Copy to

1. The Chairman
2. The Correspondent
3. The Joint-Correspondent
4. The members of IQAC

